



Supporting the well-being of children



## Situations Vacant

# We are recruiting a number of voluntary positions to join our Board of Trustees

**Job title:** Trustee or Board Chair

**Location:** Variable / work remotely

**Time commitment:** Variable / work remote

**Responsible to:** Tui Trust and Stakeholders

### TUI TRUST WHO ARE WE?

Tui Trust is a registered Charity CC10123 was established in 2003 by Tania Simpson to support educational, environmental, social and cultural development with a particular emphasis on providing this support for the benefit of children.

Our purpose is to support the well-being of children using a holistic approach, which includes the uplifting of their cultural identity, the alleviation of poverty and a reconnection with the environment. Our function is to interrupt the inter-generational cycle of disadvantage ensuring all children have access to quality education and opportunities. The areas we currently support are North Hamilton, Huntly, Ngāruawāhia and Taupiri.

We have an office and Board Room located at the Kōwhai Offices at 113c Ruakura Lane, Hamilton. We currently have two Trustees, Piki Knap and Fonteyn Moses Te Kani, an Associate Mandeep, an advisory team of Craig Barrett, Rerewha-i-te-Rangi and a part-time administrator Lee Major who manages the day-to-day operations and applies for funding for the Trust. Lee reports via email to the Board summarizing all operations (TTP&M).

### ACCOUNTS

Our Accounts are reconciled monthly by Bakertilly Staples Rodway Hamilton, bank statements, reports, GST and end of year statements are provided to us.

### PURPOSE STATEMENT

- Represent Tui Trust in a manner consistent with its mission, purpose, function and principles.
- Regularly assess Trust activities and feedback on organisations performance.
- Engage in group decision-making and help develop an inclusive sense of shared purpose. Decision making will be consensus where possible.

### ACCOUNTABILITIES

- Attend/participate in quarterly Board meetings including AGM, either in the Board Room (Ruakura) or via Zoom/remotely.
- To raise ideas, concerns and suggest priorities consistent with our vision and ensure our objectives are being addressed.
- Support fundraising ideas and grant applications. The main source of the entity's cash and resources are donations, grants, sponsorship, sales of goods and fundraising events.

### THE SKILLS AND EXPERIENCE WE ARE LOOKING FOR

- A background in innovation and strategic thinking, entrepreneurial and business development.
- Understanding or involvement which support the well-being and early childhood education.
- Understanding poverty and how this affects early childhood education. (The Child Poverty Reduction Act 2018 ('the Act') was introduced to help achieve a significant and sustained reduction in child poverty in New Zealand).
- We are looking for someone that will help us to find ways to measure outcomes of our work and the impact we make.

### OUR COMMITMENT TO YOU:

- We will provide you with a Board pack and we will support you and provide you with everything you need to know.  
[www.tuitrust.com](http://www.tuitrust.com)

### HOW TO APPLY

If you would like to apply for this position please email [lee.major@kowhai.biz](mailto:lee.major@kowhai.biz) subject line *Tui Trust Board of Trustees Position*.

### FOR MORE INFORMATION

For more information about this position including an emailed *Trustee Pack* please email [lee.major@kowhai.biz](mailto:lee.major@kowhai.biz) or [piki@kowhai.biz](mailto:piki@kowhai.biz) or phone 07 846 1254, or our website [www.tuitrust.com](http://www.tuitrust.com)

